



BELKNAP COUNTY COMMISSIONERS  
34 County Drive  
Laconia, NH 03246  
Phone (603) 527-5400  
Fax (603) 527-5409

John H. Thomas  
Chairman  
Belmont

Edward D. Philpot  
Vice-Chairman  
Laconia

Stephen H. Nedeau  
Clerk  
Meredith

## Commissioners Meeting Minutes January 8<sup>th</sup>, 2014

Commissioner Thomas called the Belknap County Commissioners meeting to order at 7:30 AM on the above date at 34 County Drive, Laconia, NH and recited the pledge of allegiance.

In Attendance: Commissioners John H. Thomas, Edward D. Philpot, Jr. Stephen H. Nedeau and County Administrator, Debra Shackett.

**Calendar:** Commissioners reviewed the meeting calendar. Commissioner Nedeau will not be at the 1/21/14 Community corrections planning committee meeting.

**Approval of minutes:** M/Nedeau, S/Philpot to approve the 11/22/13 and the 12/11/13 minutes as submitted. Unanimous. **Motion carries.**

**Administrators report:** Administrator Shackett has been spending time preparing for meetings, union negotiations, budgets etc. Ms. Shackett briefed the Commissioners on the Petition to form a Union and the 15 day response time. A nonpublic meeting will follow to discuss. Administrator Shackett presented a Pitney Bowes Contract for the postage meter in the Nursing Home. It is for 5 years (maintenance agreement). M/Philpot, S/Nedeau to accept the recommendation of the Administrator and enter into the Pitney Bowes contract as presented. Unanimous. **Motion carries.**

**Boys & Girls Club CDBG Public hearings:** A handout has been made available to all in attendance. Commissioner Thomas opened public hearing #1 at 7:40 AM. Alice Veenstra gave an overview of the project. Commissioners asked for public input. There was none. Commissioner Thomas closed the public hearing at 7:50 AM. Commissioner Thomas opened public hearing #2 on Housing & Community Development plan at 7:50 AM. They described the plan and how this project fits with the goals and objectives of the plan. Commissioners asked for public input. There was none. Commissioner Thomas closed the public hearing at 7:52 AM. Commissioner Thomas opened public hearing #3 on Residential Anti-displacement & Relocation Plan at 7:52 AM. Plan was described and the fact that this project will not cause any displacement. Commissioners asked for public input. There was none. Commissioner Thomas closed the public hearing at 7:54 AM. M/Philpot, S/Nedeau at approve the submittal of a CDBG

Public Facilities Grant for up to \$250,000 for completing the purchase of St. James Church property by the Lakes Region Boys & Girls Club. Unanimous. **Motion carries.** M/Philpot, S/Nedeau to authorize the County Administrator to execute any and all documents necessary to effectuate the potential CDBG contract. Unanimous. **Motion carries.** M/Nedeau, S/Philpot on the adoption of the Residential Anti-displacement & Relocation Plan and the revised Housing & Community Development Plan. Unanimous. **Motion carries.**

**Rivers Edge Request for CDBG funds:** Linda Harvey from the Laconia Area Land Trust came to request a CDBG of the county for their Rivers Edge Project. Commissioner Philpot immediately recused himself from this portion of the meeting. Ms. Harvey gave an overview on the proposed Rivers Edge housing development. This is a \$7.4 million dollar project; they have all the financing but half a million. They need to fill that gap which is why they are requesting CDBG funds. The bid process has already started. Commissioner Nedeau asked what the City of Laconia's role was in this. Administrator Shackett said that the City's Planning Director called her in support of this project and that the City is strongly in favor. Ms. Harvey indicated that she needs the County's approval in order to schedule the required public hearings. M/Nedeau, S/Thomas to approve setting the public hearing for the next Commissioners meeting on 1/22/14. Y – Thomas, Y – Nedeau. (Comm Philpot had recused himself) **Motion carries.** Commissioner Philpot re-joined the meeting.

**Return of layout, Area Road:** The Commissioners have already approved this. Administrator Shackett gave them the document that needs their signatures. Commissioner Thomas and Nedeau will sign. Commissioner Philpot will not as he was not present to vote at that meeting.

**Proposed legislation bills by Belknap County Representatives:** The Commissioners and Administrator Shackett review each of the three bills (HB 1373, HB 1120 and HB 1370). They would like Administrator Shackett to find out when the hearing are going to take place. All three Commissioners plan to attend and testify against them.

**Committee reports:** Nothing new to report. Commissioners would like to discuss the public meeting that the Delegation held last night. Administrator Shackett will DRAFT a response on behalf of the Commissioners for review and then distribution to the Delegation, the public, etc. with factual and accurate county information. Commissioners also feel that the Department heads should have the opportunity to advocate for their budgets with sub committees. It is a healthy process. Commissioners wanted to state that they had no choice but to fill their contractual obligations, legally they have to.

**Nonpublic session:** M/Nedeau, S/Philpot to enter into nonpublic session pursuant to RSA 91-A: 3, II, (c) and/or (e). Commissioner Thomas called the roll: Nedeau – Y. Philpot – Y. Thomas – Y. Commissioners were in non-public session at 9:05 AM.

M/Philpot, S/Nedeau to conclude nonpublic session at 9:13AM. Commissioner Thomas called the roll: Nedeau – Y, Philpot – Y, Thomas – Y. No action was taken.

Commissioners were back in a public meeting at 9:14 AM.

**Adjourn:** Unanimous Motion to adjourn at 9:14 AM.

Respectfully submitted,

---

Angela A. Bovill, Administrative Assistant